

**PROJECT MANAGEMENT UNIT
UTTARAKHAND DISASTER PREPAREDNESS AND
RESILIENCE PROJECT (UPREPARE)**

**5th Floor, USDMA Building, 36 IT Park, Sahastradhara Road,
Dehradun, Uttarakhand, Pin: 248001**

Email: upreparepmu@gmail.com

Reference No: 780/U-PREPARE

Date: 17/02/2026

Request For Quotation (RFQ)

The World Bank - funded Uttarakhand Disaster Preparedness & Resilience Project (U-PREPARE) invites Quotations from the interested bidders for the following:

- 1- Procurement of Furniture for Program Director room at 6th floor, USDMA Building.
- 2- IT equipment for Program Director room at 6th floor, USDMA Building.
- 3- Drone Photography and Videography of Various Bridge sites of Uttarakhand.

Further details may be obtained from the
website: www.u-prepare.com from dated: 18.01.26

**PROGRAM DIRECTOR
U-PREPARE**

**UTTARAKHAND DISASTER PREPAREDNESS &
RESILIENCE PROJECT (U-PREPARE)
5th FLOOR, USDMA BUILDING, 36, IT PARK,
SAHASTRADHARA ROAD, DEHRADUN**

**REQUEST FOR QUOTATION (RFQ):
PROCUREMENT OF FURNITURE FOR
PROGRAM DIRECTOR (U-PREPARE) ROOM
AT 6TH FLOOR, USDMA BUILDING**

(Package No-03/MISC/PIU-RWD/U-PREPARE/WORKS/2026)

**PROCUREMENT OF FURNITURE FOR PROGRAM DIRECTOR (U-PREPARE) ROOM AT
6TH FLOOR, USDMA BUILDING, U-PREPARE UNDER REQUEST FOR QUOTATION
PROCEDURES**

You are invited to submit your most competitive quotation (as per attached formats) for invitation for quotation for procurement of furniture for Program Director room at 6th floor, USDMA Building, Sahastradhara Road, Dehradun (UK)

Sl. No.	Description of Item	Delivery Period
1	Supply and Installation of office Furniture including Executive Office Table, High-Back Executive Chair, Visitor Chairs, and 3-Seater and 1-Seater Sofas.	15 days after issuing of Work order

2. Government of India has received financing from the World Bank towards the cost of the **Uttarakhand Disaster Preparedness & Resilience Project (U-PREPARE)** and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.
3. **Bid Price**
 - a) The contract shall be for the whole works as described above and quotation format. Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
 - b) GST in connection with the service shall be shown separately.
 - c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
 - d) The rates should be quoted in Indian Rupees only.
 - e) The quantities mentioned in the document are based on the initial assessment and may vary as per the requirement.
4. **Submission of Quotation**
 - a) The bidder is advised to visit the site of works at his own expense and obtain all information that may be necessary for preparing the quotation.
 - b) Each bidder shall submit only one quotation.

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5. Validity of Quotation

Quotation shall remain valid for a period not less than 45 days after the deadline date specified for submission.

6. Evaluation of Quotations

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- a) Are properly signed;
- b) Conform to the terms and conditions, and specifications.

7. Award of contract

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- a) Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- b) The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the Letter of award (sample form attached).

8. Terms & Conditions

- a) The delivery period will be 15 days after issuing of Work order.
- b) Payment will be made on 30 Days of after Completion and submission of the Bill.
- c) You are requested to provide your offer latest by 11.30 AM on ~~24~~ February 2026.
- d) We look forward to receiving your quotations and thank you for your interest in this project.

(Purchaser)

The Addl. Program Director,

PMU, Uttarakhand Disaster Preparedness Project (U-PREPARE)

5TH Floor, USDMA Building, 36 IT Park, Sahastradhara Road,

Dehradun, Uttarakhand-248001

Country: India

Telephone:

Electronic mail address: piurwd.uprepare@gmail.com

FORMAT OF QUOTATION

S. No.	Description	Unit	Qty	Rate (Excl. GST)	Amount (Excl. GST)
1	<p>Work Table L2400 x W1800 x H750 Providing , Supplying & Installing Main Table with Integrated Side Cabinet and Back Unit Storage is designed to provide a seamless blend of durability, functionality, and modern elegance. With overall measuring size of 2400 (L) x 1800 (W) x750 (H) Executive Table have the main working top measuring 2400 (L)x 900 (D) mm with a robust 54 mm thickness, is crafted from pre-laminated particle board with 2 mm thick black PVC edge banding from all sides, ensuring both style and longevity. The Table top is supported from Gable End, made of 36mm thick PLPB with matching 2 mm PVC edge banding from one side and from ERU on other side, enhance stability while maintaining a refined look. Modesty Panel is made from 18mm PLPB with a rectangular pattern design as shown in the image given. ERU with an size of 1800 (W) x 500 (D) x 606 (H) mm designed for both storage efficiency and aesthetic appeal. Constructed from 18mm thick PLPB with 2mm PVC edge banding, it includes one storage of two hinged doors and an open storage filing compartment. Design will be completely in all respect as per the image. The installation, placement, and finishing will be executed as per the directives of the incharge</p>	Nos	1.0		
2	<p>High Back Chair - Supplying, providing and installing Premium High Back Mesh Chair, ergonomically designed executive-type model, The seat assembly shall be made of 14 ±1 mm thick hot-pressed plywood, upholstered with premium leatherette and moulded polyurethane foam to ensure superior comfort, resilience, and durability. The backrest shall be constructed from a high-quality injection moulded polypropylene frame with a breathable mesh tapestry, designed to follow the natural curvature of the spine and provided with an adjustable lumbar support mechanism operated through dual side knobs for customized comfort. The back design shall feature a contoured ergonomic frame with an additional polypropylene (PP) rear accent panel in a matching contrasting shade, enhancing both the aesthetic appeal and structural strength. The headrest shall be PU-moulded and enclosed with PP panels for a refined appearance and long-lasting durability. The chair shall be fitted with 2-way adjustable TPU armrests, integrally connected with the seat structure for enhanced support and flexibility. The mechanism shall be of 360° revolving type, equipped with a BIO-synchro tilt mechanism with multi-position locking for ergonomic seating flexibility and user comfort. The chair shall also be provided with a pneumatic height adjustment system for smooth and efficient seat height movement. The overall back size shall be approximately 490W x 780H mm, including the headrest. The pedestal shall be a five-star aluminium base, fitted with five twin wheel castors injection moulded in black polyamide, each of 60 ±1 mm diameter, suitable for stable and smooth movement on both hard and carpeted surfaces. The finish, colour tone, and upholstery texture shall be finalized as per the approval of the</p>	Nos	2.0		

	Engineer-in-Charge. The complete chair shall be supplied, installed, and finished in all respects to the full satisfaction and direction of the Engineer-in-Charge				
3	<p>Medium Back Chair - Supplying, providing and installing Premium Mid Back Mesh Chair, ergonomically designed executive-type model,. The seat assembly shall be made of 14 ±1 mm thick hot-pressed plywood, upholstered with premium leatherette and moulded polyurethane foam to ensure superior comfort, resilience, and durability. The backrest shall be constructed from a high-quality injection moulded polypropylene frame with a breathable mesh tapestry, designed to follow the natural curvature of the spine and provided with an adjustable lumbar support mechanism operated through dual side knobs for customized comfort. The back design shall feature a contoured ergonomic frame with an additional polypropylene (PP) rear accent panel in a matching contrasting shade, enhancing both the aesthetic appeal and structural strength. The chair shall be fitted with 2-way adjustable TPU armrests, integrally connected with the seat structure for enhanced support and flexibility. The mechanism shall be of 360° revolving type, equipped with a BIO-synchro tilt mechanism with multi position locking for ergonomic seating flexibility and user comfort. The chair shall also be provided with a pneumatic height adjustment system for smooth and efficient seat height movement. The overall back size shall be approximately 490W x 550H mm The pedestal shall be a five-star aluminium base, fitted with five twin wheel castors injection moulded in black polyamide, each of 60 ±1 mm diameter, suitable for stable and smooth movement on both hard and carpeted surfaces. The finish, colour tone, and upholstery texture shall be finalized as per the approval of the Engineer-in-Charge. The complete chair shall be supplied, installed, and finished in all respects to the full satisfaction and direction of the Engineer-in-Charge.</p>	Nos	6.0		
4	<p>Visitor Chair - Supplying, providing and installing Visitor Chair: The chair shall have an overall dimension of 700W x 700D x 990H ±10 mm. The seat shall be made of 12 mm thick hot-pressed plywood pasted with PU moulded foam and upholstered with fabric, with a seat size of 465W ±10 x 470D ±10 x 65 mm thick ±5 mm. The backrest shall be constructed from a high-quality injection moulded polypropylene frame with a breathable mesh tapestry, ergonomically designed to follow the natural curvature of the spine and provided with an adjustable lumbar support mechanism. The back size shall be 485W ±10 x 540H ±10 mm. . The armrests shall be injection-moulded fixed PP armrests with a silver strip on the side, firmly fixed to the seat. The base frame shall be of cantilever type, fabricated from 25 mm diameter, 14-gauge MS powder coated pipe, accurately bent, welded, and finished with a durable epoxy polyester powder coating in approved shade, providing high strength, stability, and corrosion resistance. All components shall be precision-engineered, pre-treated, and assembled to deliver a high-quality ergonomic seating solution that blends durability, functionality, and premium aesthetics, installed and finished to the complete satisfaction of the Engineer in-Charge.</p>	Nos	6.0		

902

5	<p>Sofa 3 Seater- Supplying and installing a customized 3-Seater Sofa of size 1950W x 810D x 840H mm (as approved by the Engineer-in-Charge), having the following specifications: The understructure shall be made using seasoned natural hardwood battens along with 12 mm thick commercial plywood to ensure structural strength and durability. The frame shall be padded with high resilience polyurethane foam, having a density of 32–40 Kg/m³ in the seat and 28–32 Kg/m³ in the backrest. Cushioned armrests shall be provided, also padded with high resilience polyurethane foam for enhanced comfort. The sofa shall be supported on two stainless steel loop legs, with a height of 50–75 mm, and fitted with polypropylene (PP) buffers at the bottom to prevent floor scratches and ensure stability. The backrest and seat shall be upholstered in high-quality leatherette fabric, neatly stitched and finished as per the approval of the Engineer-in-Charge. All materials, finishes, and workmanship shall be subject to approval and conform to standard industry practices. The item shall be completed in all respects as directed by the Engineer-in-Charge.</p>	Nos	3.0		
6	<p>Sofa 1 seater - Sofa Supplying and installing a customized 1-Seater Sofa of size 820W*810Dx840H mm (as approved by the Engineer-in-Charge), having the following specifications: The understructure shall be made using seasoned natural hardwood battens along with 12 mm thick commercial plywood to ensure structural strength and durability. The frame shall be padded with high resilience polyurethane foam, having a density of 32–40 Kg/m³ in the seat and 28–32 Kg/m³ in the backrest. Cushioned armrests shall be provided, also padded with high resilience polyurethane foam for enhanced comfort. The sofa shall be supported on two stainless steel loop legs, with a height of 50–75 mm, and fitted with polypropylene (PP) buffers at the bottom to prevent floor scratches and ensure stability. The backrest and seat shall be upholstered in high-quality leatherette fabric, neatly stitched and finished as per the approval of the Engineer-in-Charge. All materials, finishes, and workmanship shall be subject to approval and conform to standard industry practices. The item shall be completed in all respects as directed by the Engineer-in-Charge.</p>	Nos	2.0		
Total Cost (Excluding GST)					
GST @					
Grand Total (Including GST)					

Handwritten signature/initials

We agree to provide the above service in accordance with the employer requirement for a total contract price of ₹(amount in figures) (₹ amount in words) inclusive of GST within the period specified in the Invitation for Quotations.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier